

# Associate Director of Worship: Music Director

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Department: Worship

FLSA Status: Exempt

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**JOB SUMMARY:** This position is primarily responsible for Sunday morning worship service leadership of music and church volunteers (instrumental and vocal). They will plan, research, create, arrange, recruit, and rehearse all aspects of worship music, service content, and musical production in collaboration with worship staff.

**REPORTS TO:** Senior Director of Worship and Production (SDW)

## **ESSENTIAL FUNCTIONS:**

### **Leadership**

- Recruits, trains, develops, and provides encouragement, feedback, and musical leadership to volunteers in worship services and other large musical ministries within the church.
- Provides congregational leadership and is an effective musician and communicator.
- Works with SDW and staff to implement worship vision.
- Schedules and ensures comprehensive staffing of band musicians.
- Provides musical and worship leadership with key staff and volunteers to the entire church, with additional emphasis on raising up musicians within the Celebrate Recovery and Student Ministries.
- Schedules periodic training, team-building, and organizational meetings for volunteers.
- Provide spiritual leadership for worship volunteers with SDW.

### **Worship and Musical Services**

- Plans and executes musical and worship direction of a band with proficiency and excellence.
- Musically leads and prepares our team of volunteers to lead worship & music within our Sunday services.
- Arranges, creates, and develops tracks, loops, pads, click tracks, and other music technology programs (such as Ableton, Logic, and Mainstage) to enhance the band sound.
- Leads rehearsals and worship services with regularity and musical excellence.
- Oversees scheduling of vocalists, band, and other musicians with SDW.
- Collaboratively creates with SDW and worship staff excellent, creative, and inspiring worship services and events.
- Sets and prepares venues for musical worship.
- Recruits and provides musical direction to Browncroft choir and orchestra as needed.
- Arrange and orchestrate weekly music as needed.

## **Equipment Planning and Maintenance**

- Makes recommendations to SDW regarding musical enhancements and equipment.

## **ADDITIONAL RESPONSIBILITIES:**

- Accomplishes all other duties and tasks as appropriately assigned or requested.

## **EDUCATION & EXPERIENCE:**

- Bachelor's degree in job-related field or an equivalent combination of related work experience, training and/or education sufficient to successfully perform the essential duties of the job.
- A minimum of three (3) years of experience working in musical leadership, worship planning, and volunteer development.

## **KNOWLEDGE, SKILLS & ABILITIES:**

- Christian with a growing relationship with Jesus Christ.
- Demonstrated competency as a worship leader.
- Proficient in at least one primary instrument (guitar or keyboard). Additional leadership as a vocalist is a plus.
- Proficient in basic music theory- should be able to read music and understand chord charts and Nashville number system.
- Proficient in leading and directing a modern rock/pop style worship band.
- Strong verbal and written communication skills.
- Excellent interpersonal skills and collaborator.
- Detail-oriented with a commitment to quality.
- Possesses both flexibility and time management skills.

## **PHYSICAL DEMANDS AND WORK ENVIRONMENT:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment requires weekend, early morning, and evening hours with regularity.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs and ladders; balance; stoop, kneel, crouch or crawl; talk, hear with great detail and acuity; taste or smell. The employee must be able to lift and/or move up to 25 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The noise level in the work environment is usually moderate.

I can, with or without reasonable accommodation(s), perform the essential functions of this position:

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Employee Signature

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Date

**DATE CREATED/REVISED: OCTOBER 2022**